

Peterston-super-Ely Community Council

Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the Council Meeting held at 7.30pm on the 13th of January 2025.

Present: Councillors: CHAIR A Phillips, S Armitage, D Cross, J Drysdale, D Meir, H Potter and D Moody Jones

Also Present: Clerk, Julie Thomas

Agenda Item	Discussion points	Action	Person/ dates
24/180 Apologies for Absence	Cllrs S Firth (Holidays)		
24/181 Declarations of Interest	Members were reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda.	None Received	
24/182 Members of the public invited to speak	<p>The Chair welcomed Marilyn Thompson re:- Public Right of Way (PROW) adjacent to the Croft, Ffordd Yr Eglwys, Peterston Super Ely</p> <p>The PROW runs through the garden of the Croft and is popular for dog walkers. Aggressive and abusive behaviour from the property owner to her and others using the PROW has been experienced. It was so intimidating that it was reported to police. Due to severity of complaint this has also been reported to Vale Council and also the Ramblers. He has broken PROW laws by preventing access. (Highways act 1980 allows the Community Council to force action).</p> <p>Marilyn and others have no objection to the recent planning applications but feels this is a clear breach of what was permitted. Planning has been granted for removal of 1 dwelling and 2 new dwellings. An existing application remains outstanding for a replacement garage (see minute 24/187 below).</p> <p>The gate to the exits at top of garden been bolted closed and high steps been installed so not accessible. Therefore, the PROW has been diverted without permission, in breach of planning consent. The PROW officer been to observe late November but currently unsure what / if there will be any action. Land is also for sale as a plot with estate agents. The complaint was noted. The CC thanked Marilyn for bringing this to the attention of the council and to continue to report issues if they arose with relevant</p>	<p>Cllr Potter has made Vale Council aware of the situation and will continue to monitor with local people.</p> <p>Cllr M Morgan involved.</p> <p>Formally write to the Council in respect to the planning and issues with refusal of access.</p>	<p>Cllr Potter (ongoing)</p> <p>Cllr Potter/ Clerk (Jan)</p> <p>Chair to check plans (Jan)</p>

	<p>authorities. The CC agreed to raise an objection to the current planning application and raise enforcement query with the Planning Authority regarding the PROW diversion / breach (see minute 24/187 below).</p> <p>Marilyn Thompson left the meeting at 19.43pm</p>		
24/183 RFO/Clerk introductions following appointment of Julie Thomas	The Chair welcomed the new Clerk to the Committee members, some of which had already met at pre-Christmas for a tour around the village.		
24/184 Vale of Glamorgan Councilor Report	<p>Cllr Michael Morgan had sent in his apologies as was unable to attend this evening.</p> <p>It was noted he had been made aware of the problems with The Croft and copied into the applications.</p>		
24/185 To approve Minutes of the meeting held on 18 November 2024	<p>It was AGREED that the minutes of the November meeting are confirmed as a true and accurate record of the meeting.</p> <ul style="list-style-type: none"> • Clerk to set up spreadsheet to record current and future agenda action points and save to documents for access to the members • TaSC partnership agreement for MUGA still awaiting progress which is now becoming urgent priority. Contact needed with Rebecca Haves (TaSC Trustee) for agreement and checks with Cllr Cross carried out prior to signing. • Minute 172 Hydraulic closure being sourced for correct hinge • Minute 173 The entire length of pathway now requires a larger job and soil and seeded on completion, extra costs would be required due to further erosion 	<p>Chair to sign the minutes and submit for website upload</p> <p>Add to ongoing agenda item & save for access.</p> <p>Chase progress with deadline date of March 25</p> <p>Follow up gate closure and required work to path.</p>	<p>Chair/ Clerk (Jan)</p> <p>Clerk (Jan)</p> <p>Cllr Drysdale (Jan)</p> <p>Cllr Drysdale (Jan)</p>
24/186 Correspondence received from Vale of Glamorgan	<p>Correspondence received from the Vale of Glamorgan was noted:-</p> <ul style="list-style-type: none"> (a) Road Closure application Lane Hensol Cottage to The Old Barn (b) Community Liaison Committee Remote Meeting - Thursday 30th January 6pm (c) Consultation on the new Corporate Plan 2025-2030 (d) Draft Corporate Plan 2025-2030 	Community Liaison	Chair

	<p>(e) Diary Change of dates to calendar of Council Meetings - swap</p> <p>(f) Full Council Meeting 2.12.24 - Agenda & Reports</p> <p>(g) 2-way traffic lights application Logwood 7.1.25-15.01.25 Welsh water new connection</p> <p>(h) Special Council x 3 - 13 January - Agendas & Reports - Links to Meetings</p>	<p>Committee - Remote Meetings to be attended and reported back to Council. Amy Redman will send dates in advance</p>	<p>(Jan)</p> <p>Cllr Cross (Apr)</p> <p>Cllr Drysdale (July)</p>
<p>24/187 Correspondence received Planning Applications</p>	<p>It was AGREED that no objection be raised against the following applications:-</p> <p>a) Planning App 2024/01034/FUL (GW) Milverton Lane</p> <p>b) Planning App 2024/00260/FUL Sherwood</p> <p>c) Planning App 2024/00674/FUL Greenfields Farm</p> <p>d) Planning App 2024/00618/FUL Maes Y Crydd, Pont Sarn Lane</p> <p>Planning App 2024/00032/FUL The Croft Ffordd Yr Eglwys: The wrong letter had been sent which has prevented the Council from commenting on the application. The Title of the letter was for an old application informing the Council that the additional bungalow had been approved.</p> <p>It was agreed to lodge an objection to the recent application based on PROW that has been blocked/diverted.</p> <p>An enforcement query would also be raised on earlier permissions for the same reason.</p>	<p>Write to the planning department to inform them of the error.</p> <p>Lodge an objection to the recent application based on PROW that has been blocked / diverted.</p>	<p>Cllr Potter/ Clerk (Jan)</p>
<p>24/188 Correspondence received One Voice Wales</p>	<p>Correspondence received from One Voice Wales since the last meeting was noted, the following items were discussed:-</p> <ul style="list-style-type: none"> • Training for Councillors January – March 2025 • Review of Senedd Constituencies • Conference Senedd 27.11.24 - Celebration of OVW event • RAAC in buildings • Bridgend/Cardiff Committee Meeting Link • COVID 19 DAY OF REFLECTION Sunday 9th March 2025 	<p>Digital guidance & use of E mail address Domain for Agenda Item further discussion</p>	<p>Clerk (Feb)</p>
<p>24/189 Correspondence received from Members of the Public</p>	<p>Wreath Making November 2024 was out of date and no further correspondence had been received.</p> <p>Timings to be monitored and addressed out of Full Council meetings if necessary due to deadlines.</p>	<p>Clerk to set up folders for Info and Action</p>	<p>Clerk (Feb)</p>

<p>24/190 Neighbourhood Police Report</p>	<p>Correspondence received from the Police was noted</p> <ul style="list-style-type: none"> a) November Crime Figures b) December Crime Figures <p>Minute 24/182 The Croft complaint is noted in the report.</p>		
<p>24/191 Correspondence received from Other Bodies</p>	<p>Correspondence received from other bodies since the last meeting were noted:-</p> <ul style="list-style-type: none"> • Planning Committee 16.01.25 Agenda & Reports • Standard & Ethics Dispensation Action by 30th January 2025 by 10am • New and permanent timetable South Wales Mainline between Cardiff and Milford Haven from December 2024 		
<p>24/192 Councillor Reports</p>	<ol style="list-style-type: none"> 1. Cllr Firth's report was noted as excellent work being taken forward. 2. Cllr Moody Jones had compiled paper on other items, broken posts, e mail sent for points still outstanding. 3. Cllr Armitage – flooding – reported the Gwern y Steeple 'water feature' and e-mailed for update, still awaiting information back. 4. Ayl y Bryn still has flooding issues, drain has been unblocked, and storm drain been repaired by Cllr Drysdale. Footpath eroded and collected leaves and silt, so water was not clearing. 5. Pont Sarn lane, drains blocked again, wrote to ask for the drains to be cleared again. 6. Groes-faen Road and potholes still not cleared. 7. We have been advised PSE CC could not have responsibility for traffic signs as proper traffic management course qualifications were required. 8. Logwood – important that problems are reported immediately even out of hours to the Council on flood warnings. SA to draft a note with the appropriate instructions and the right telephone number to put on Facebook for future flooding events. 9. Cllr Drysdale reported over £2,000 income had been received since April from the MUGA bookings. Also, been accepted as trustees as part of the partnership. 10. Assets and risks – Quoted for benches & repairs to fence, rolling maintenance plan to be set up, recorded, and passed to Clerk. 11. A need for local maintenance contractors to be placed on handyperson list with cost per 	<ol style="list-style-type: none"> 2. Items in red on report to be followed up 4. Contact Footpath contractor due to further erosion and silt 5 & 6. To be chased 8. Draft wording for standard notice on flood alerts for the website. Clerk to sign up with NRW for flood alerts 10. Provide details & keep rolling plan 11. Contact Rob Reese & Jerry Widdis to set up 	<p>Clerk (Feb)</p> <p>Cllr Drysdale (Jan)</p> <p>Cllr Armitage/ Drysdale & Clerk (Jan)</p> <p>Chair (Jan)</p> <p>Cllr Armitage/ Clerk (Ongoing)</p>

	<p>hour/day, reimbursement of materials etc. to enable tighter control in future.</p> <p>12. Cllr Drysdale reported the kissing gate to the playing field at the MUGA was now completed and drainage re-directed.</p> <p>13. MUGA income - future funding of projects, following the engagement of the community. New planters, plants, and repairs to signage.</p>	<p>future handyman list</p> <p>13. Contact TaSC</p>																																					
24/193 Finance	<p>1. Audit completion Notice & Annual Report has been completed and the advert placed on noticeboard and website as per legal requirements.</p> <p>2. The Payment schedule for November 2024 was AGREED.</p> <table border="1"> <thead> <tr> <th></th> <th>Details</th> <th>GROSS</th> </tr> </thead> <tbody> <tr> <td>Pension</td> <td>Clerk - Pension Remittance November</td> <td>£14.93</td> </tr> <tr> <td>TAX</td> <td>Clerk – Tax November - JT</td> <td>£11.80</td> </tr> <tr> <td>Salary/Exp</td> <td>Clerk salary November - JT</td> <td>£47.50</td> </tr> <tr> <td>Salary/Exp</td> <td>Clerk expenses November - JT</td> <td>£32.75</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>IT Support</td> <td>TEES Web Hosting and security</td> <td>£187.20</td> </tr> <tr> <td>Churchyard Maintenance</td> <td>Russell Bailey Architect - Alternations to St Peter's Churchyard</td> <td>£125.00</td> </tr> <tr> <td>Muga</td> <td>Reimbursement J Drysdale</td> <td>£287.99</td> </tr> <tr> <td>Defib pads</td> <td>DEFIB STORE proforma INV 42919</td> <td>£190.80</td> </tr> <tr> <td>IT Support</td> <td>Orbits MS licence and backup INV 3213</td> <td>£32.66</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>£930.63</td> </tr> </tbody> </table> <p>3. Reserves and funds policy – it was noted that these had been agreed in April 2024</p>		Details	GROSS	Pension	Clerk - Pension Remittance November	£14.93	TAX	Clerk – Tax November - JT	£11.80	Salary/Exp	Clerk salary November - JT	£47.50	Salary/Exp	Clerk expenses November - JT	£32.75				IT Support	TEES Web Hosting and security	£187.20	Churchyard Maintenance	Russell Bailey Architect - Alternations to St Peter's Churchyard	£125.00	Muga	Reimbursement J Drysdale	£287.99	Defib pads	DEFIB STORE proforma INV 42919	£190.80	IT Support	Orbits MS licence and backup INV 3213	£32.66		TOTAL	£930.63	<p>1. Notice board removal</p> <p>3. Clerk to receive handover</p>	<p>Chair (Feb)</p> <p>Cllr Drysdale (Feb)</p>
	Details	GROSS																																					
Pension	Clerk - Pension Remittance November	£14.93																																					
TAX	Clerk – Tax November - JT	£11.80																																					
Salary/Exp	Clerk salary November - JT	£47.50																																					
Salary/Exp	Clerk expenses November - JT	£32.75																																					
IT Support	TEES Web Hosting and security	£187.20																																					
Churchyard Maintenance	Russell Bailey Architect - Alternations to St Peter's Churchyard	£125.00																																					
Muga	Reimbursement J Drysdale	£287.99																																					
Defib pads	DEFIB STORE proforma INV 42919	£190.80																																					
IT Support	Orbits MS licence and backup INV 3213	£32.66																																					
	TOTAL	£930.63																																					
24/194 Dates of Next Council Meeting	To note the next meeting will take place on 10 February 2025 at 7:30pm																																						

The meeting closed at 21.03pm.

SIGNED

CHAIR